The role of LLN specialist - preparing learners for study and the workplace

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Graduate Certificate Adult Language, Literacy and Numeracy (AQF 8)
Certificate IV in Training and Assessment (AQF 4)
Master of Adult and Vocational Education (AQF 9) current
Qualities of a LLN specialist

• ability to immediately identify LLN gaps
• flexible & informal approach to learners
• recognise learners achievements in non-academic goals
• willing to develop an equal learning environment
• interest in finding out about learners
• understand value of diverse literacy cultures
• **ALLN in workplace contexts within the ACSF**

• **develop learning strategies tailored to industry & learner needs**

• **deliver safe, equitable and anti-discriminatory service**

• **develop flexible & innovative teaching and learning activities**
• Referral after assessment
• Specialist working alone
• Ongoing liaison with LLN specialist
• One-on-one specialist support
• Small group specialist LLN support
• Team teaching
In 2013, the OECD’s **Programme for the International Assessment of Adult Competencies (PIAAC)** surveyed a sample of Australians from 15 – 74 years-old and rated them on a level of 1-5 for their literacy skills, with Level 3 meaning the person was considered proficient.

The survey found that 43.7 per cent of Australians had below-proficiency level literacy; around 7.3 million people.
Fighting for better workplace literacy’, ABC AM Thurs 2 Aug 2018
Most people who call the Hotline for advice are already working, or not looking for work. Only 18% of our callers are job seekers. Are you surprised?
Clause 1.7
The RTO determines the support needs of individual learners and provides access to the educational and support services necessary for the individual learner to meet the requirements of the training product as specified in training packages or VET accredited courses.
<table>
<thead>
<tr>
<th>LLN skills (ACSF)</th>
<th>+</th>
<th>Core Skills for Work</th>
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<tbody>
<tr>
<td>Learning</td>
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<td>Reading</td>
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<td>Writing</td>
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<td>Oral communication</td>
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<tr>
<td>(speaking &amp; listening)</td>
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<tr>
<td>Numeracy</td>
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In the **Australian Core Skills Framework** language, literacy and numeracy is organised into 5 core skills:

1. **Navigate the world of work**
   - Manage career and work life
   - Work with roles, rights and protocols

2. **Interact with others**
   - Communicate for work
   - Connect and work with others
   - Recognise & utilise diverse perspectives

3. **Get the work done**
   - Plan and organise
   - Make decisions
   - Identify and solve problems
   - Create and innovate
   - Work in a digital world
<table>
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<tr>
<th>Learners</th>
<th>LLN content</th>
</tr>
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<tbody>
<tr>
<td>Diploma of Nursing – Enrolled Nursing students</td>
<td>medication calculations; physiological measurements and measuring tools; writing progress notes, charts and documentation; writing research proposals; communicating with clients and colleagues (written, verbal and non-verbal); reading complex documents</td>
</tr>
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Assessing learners’ LLN skills

Numeracy

Your results suggest that you may have difficulty with the numeracy and maths demands of your training course.
Activity

Match the core skill indicator to the level
For teachers

National Centre of Literacy & Numeracy for Adults
ACER LLN resources for teaching and learning
Convergence Training
53 Ways by Edutopia
Ideas that Work
NCVER
Reading Writing Hotline

Literacy Net
(WELL program)

Australian Workplace Practitioners Network
(AWPN)
For teachers
BBC Skills wise
Ideas that Work
Smith Family
(home tutor resources)

For learners
Reading Writing Hotline
Khan Academy
For teachers
National Centre of Literacy and Numeracy for Adults (NZ)
BBC Skills wise
Ideas that Work
TIS National
(interpreter service)

For learners
Reading Writing Hotline
BBC Skills wise

Resources to develop listening and speaking skills
Review your strategies and seek LLN support

VALBEC – find a LLN practitioner

Additional resources
OGGI consulting resources
Foundation Skills Professional Standards Framework

Know the demands
A1. Know the English language demands
A2. Know the literacy demands
A3. Know the numeracy demands
A4. Know the employability skills demands

Organise
B1. Collaborate with others to deliver services
B2. Provide foundation skills development pathway advice
B3. Access resources
B4. Create responsive programs

Know learners’ skills
A5. Know learners’ English language skills
A6. Know learners’ literacy skills
A7. Know learners’ numeracy skills
A8. Know learners’ employability skills

Deliver
B5. Deliver English language
B6. Deliver literacy
B7. Deliver numeracy
B8. Deliver employability skills

Know what to do
A9. Know how to work with adult learners
A10. Know how to address the demands of different learning contexts
A11. Know how to provide a service that is responsive to learner needs
A12. Know how to select teaching strategies that enable learner participation

Assess
B9. Assess English language
B10. Assess literacy
B11. Assess numeracy
B12. Assess employability skills

Engage with others
C1. Review own delivery and assessment practice
C2. Share knowledge
C3. Engage with professional networks
C4. Liaise with stakeholders

Engage with digital technology
C9. Use digital technology to network for professional purposes
C10. Use digital technology to interact with learners
C11. Access digital learning resources and objects
C12. Stay up-to-date with digital technologies relevant to professional practice

Engage with professional learning
C5. Review own English language and literacy skills
C6. Review own numeracy skills
C7. Review own employability skills
C8. Participate in professional development
Professional Standards – my skill development as an LLN specialist
Library Resource Guides/Training and Assessment

Resources to support LLN development

General support strategies

Putting LLN support into practice

Working with an LLN specialist

Evaluating your strategies

List of LLN resources

NEXT UP group consultations or individual follow up consultations
Questions